

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION TAKEN UNDER EMERGENCY POWERS**

<b>Decision No:</b>	<b>D200013EM</b>
<b>Decision Taken By:</b>	Leader of the Borough Council
<b>Authority under which Decision Taken:</b>	Emergency provisions for decision making during a period of serious and unexpected disruption under Part 7 of the Constitution.
<b>Decision Type:</b>	Executive Key Decision
<b>Date:</b>	23 October 2020

**Decision(s) and Reason(s)**

**ENGAGEMENT AND ENFORCEMENT ACTIVITY – GRANT FUNDING**

To enable engagement and enforcement activity related to Covid-19 to be undertaken, the Borough Council were receiving a number of funding grants. These were being provided by both county and national levels of government.

Details of the grant funding was set out in Annex 1. All funding streams had reporting requirements that the Borough Council needed to agree to access the funding. These had been assessed and considered achievable through the use of engagement and enforcement tracking documents to record activity.

An engagement and enforcement approach centred on working with businesses and premises, in the first instance, to ensure they understood and were able to comply with Covid-19 restrictions had been developed. This would be delivered through communication activity, including mail outs and online discussion sessions. In addition Covid-19 Marshals would be deployed in town centre areas to provide advice and guidance to the community and businesses.

It was also proposed that the funding be used for additional overtime hours for officers to carry out enforcement visits and supporting activity, including intelligence reviews. Officers would then be able to assess whether the use of enforcement powers such as Fixed Penalty Notices (FPN) was appropriate for any individual case. Any income from FPNs would, in the first instance, be utilised to support ongoing engagement and enforcement activity.

**RESOLVED:** That:

- (1) the three grant funding sources as set out in Annex 1 be approved; and
- (2) the proposed uses of the grant funding as set out above be approved.

Taken in accordance with the Emergency Provisions set out at Part 7 Paragraph 1.3 of the Constitution and in agreement with the Chairman of Overview and Scrutiny Committee.

Signed Leader: N Heslop

Signed Chairman of Overview and Scrutiny Committee: J Sergison

Signed Chief Executive: J Beilby

Date of publication: 23 October 2020

This decision is urgent and therefore not subject to call-in (in accordance with Overview and Scrutiny Committee Procedure Rule 15 (i) as set out in Part 4 of the Constitution) and may be implemented immediately.